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## GUIDE FOR INTERNATIONAL STUDENTS

### ACCOMODATION IN STUDENTS HALLS OF THE WEST POMERANIAN UNIVERSITY OF TECHNOLOGY, SZCZECIN

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Dear Students,

This information sheet was designed to inform you about our dormitories, from cost of accommodation, to equipment and furnishing. Please read it carefully. If you decide to be accommodated at our dormitories you will have to obey the rules and restrictions that are applicable to every student, regardless nationality.

The West Pomeranian University of Technology, Szczecin makes every effort to accommodate all applying international students in its students halls. Due to a limited number of places for international students the offer includes a place in a double rooms, accommodation in single rooms or single accommodation in a double room is not possible.

**Please note** that each year we have limited number of rooms available, the place in our student house can be guaranteed only for candidates applying within the set deadlines. Single rooms are not available.

**Confirmation of accommodation and student house will be sent individually during the period:  
end of August – beginning of September.**

#### 1. THE DORMITORIES

As a rule foreign students have been accommodated in the following students houses (Polish: *akademik*). The places are allocated within the receiving faculty proximity.

Students admitted to Faculty of Civil Engineering and Architecture (civil engineering), Faculty of Electrical Engineering, Faculty of Mechanical Engineering and Mechatronics, Faculty of Chemical Technology and Engineering, Faculty of Maritime Technology and Transport are usually accommodated in Students house no 4 and no 5.

- **Students house no 4 (address: ul. Szwoleżerów ½, 71-062 Szczecin)**



- **Student house no 5 (address: al. Piastów 24, 71-064 Szczecin)**

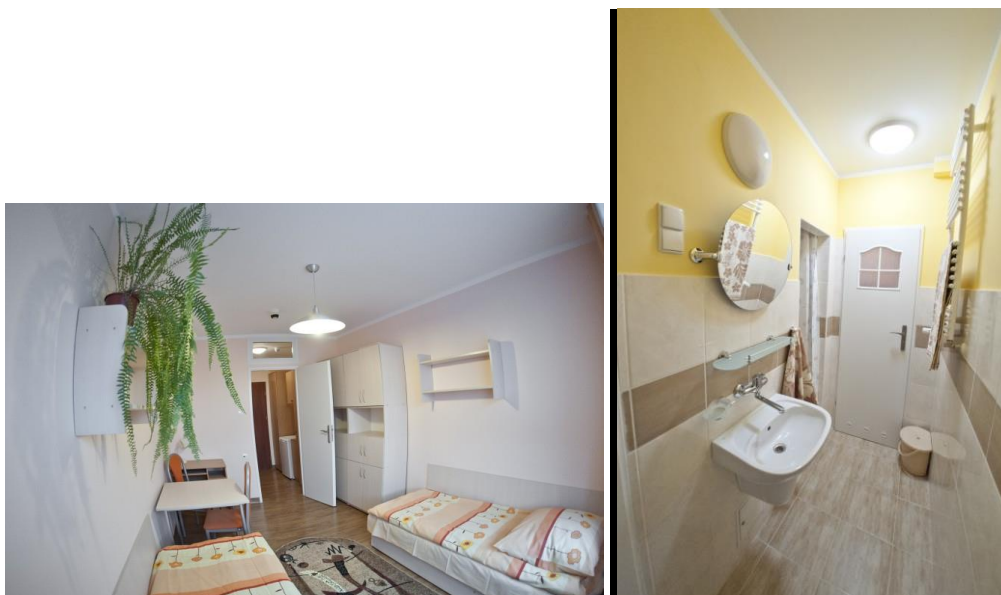


Students admitted to Faculty of Civil Engineering and Architecture (architecture), Faculty of Biotechnology and Animal Husbandry, Faculty of Environmental Management and Agriculture, Faculty of Economics, Faculty of Food Sciences and Fisheries are usually accommodated in Students house ANDROMEDA, AMICUS or ARKONA.

- **Students house ANDROMEDA (ul. Chopina 59, 71-450 Szczecin)**



- **Students house AMICUS (ul. Chopina 55, 71-450 Szczecin)**



- **Students house ARKONA (ul. Chopina 61, 71-450 Szczecin)**



Each dormitory has a reception and administration office. There is no possibility to choose the student house you want to stay in.

**Note:** Change of the student house is done individually by the student. It is possible only after arrival and if there are any places available in a different dormitory. International Office does not participate in this process.

## 2. THE ROOM

The typical accommodation arrangement is a "box", i.e. 2 independent double rooms sharing 1 bathroom (there are 4 inhabitants in one box). There is internet access in each room. There is no need to bring your own duvet, pillow or bed sheets, as you will be given them here. Bed sheets are changed every week as a rule, however it can be done more frequently, if such is your wish. However, you should bring your own towels.

The rooms include:

- Bed
- Desk
- Chair/s
- Closet

The rooms do not include:

- television
- telephone
- radio
- fridge

### 3. THE KITCHEN

There is a kitchen on each floor shared by all floor inhabitants – **it is important to tidy after you have finished cooking!** As the kitchen is not equipped with pots, plates, cutlery and an electric kettle, they should be brought or bought after arrival.

### 4. PRICES

#### ACADEMIC YEAR 2016/2017

Room prices in the period **1 October 2016 – 30 June 2017**:

- A double room (price for one bed) – 367 PLN (ca. 90 EUR) / month

The rent for a given month has to enter the bank account **on the 20<sup>th</sup> day of this month** at the latest. **If you fail to meet the deadline, a small interest will be calculated.**

**The prices for academic year 2017/2018 will be known in September 2017.**

### 5. RULES AND RESTRICTION

#### **EXTRACTS from “REGULAMIN DOMÓW STUDENCKICH” (uniform document for all inhabitants)**

##### Inhabitants rights:

- Use all common rooms (e.g. kitchens) according to their purpose
- Put up family members in their rooms, the condition – notify the manager in advance – the inhabitant bears full responsibility for the guests

##### Inhabitants obligations:

- Respect rules and regulations of a dormitory
- Make all payments according to the regulations and agreed terms
- Respect any property belonging to the house and its surroundings
- Comply with the manager's requests and decisions
- Keep their rooms and common rooms in order
- Leave the room in the original state upon departure (focus on walls, floor, windows, furniture)

**CISZA NOCNA (NIGHT PERIOD)** – observe silence between 11:00 p.m. and 6:00 a.m. (not observing the time can be considered an offence, disturbed people can call the police).

***Please remember about it during any meetings kept in rooms during the night period.***

##### **IT IS NOT ALLOWED:**

- Using gas cookers, heaters and electric cookers outside the rooms they are installed

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- Modifying or changing electrical installations, gas and water pipes and locks
  - Installing any devices dangerous to human health
  - Drinking alcoholic beverages
  - Using drugs
  - Running a business without the manager's permission (selling things)
  - Gambling
  - Smoking outside the smoking rooms
  - Taking the house equipment outside the building
  - Painting on walls, doors, etc.
  - Exchanging pieces of furniture between the rooms without the manager's knowledge and permission
  - Keeping pets and animals
  - Giving your room key to any third-party
  - Multiplying room keys and exchanging locks
  - Keeping fridges in shared bathrooms

#### **RESPONSIBILITY:**

- The inhabitants bear full (including financial) responsibility for the room and its equipment.
- It is not allowed to drill holes or hammer nails in the walls, installing own furniture.
- Any defects or failures in the rooms and common areas should be reported at the administration of a dormitory
- Once the defect is reported you agree that an employee of the dormitory enters your room, even when you are absent
- Undeclared by the resident fault or defect, which will destroy the equipment room or building infrastructure, borne materially capita

**West Pomeranian University of Technology, Szczecin is not financially responsible for the personal belongings of students house inhabitants.**

#### **6. UPON ARRIVAL**

***The actual date of your arrival in Szczecin is very important. Please inform us about it once you decide when to arrive.*** Accommodation is possible from 27 September 2017.

At the time of accommodation each student:

1. Gives 2 photographs.
2. Shows a valid ID/passport/visa.
3. Receives a students house card, room key.
4. Provides a completed request for check-in.
5. Signs a declaration confirming reading and accepting the rules of accommodation.

**Request for check-in:** each student, regardless nationality is obligated to check-in, formalities are done at the reception of the dormitory within 48 h after arrival.

- **Students outside European Union** – need to have a valid visa and passport,
- **Students from European Union** – need to register their residence at Zachodniopomorski Urząd Wojewódzki w Szczecinie.



Your student buddy will assist you with all the formalities concerning accommodation.

**!!! If you decide to move out from the dormitory,  
please inform the manager one week before !!!**

## **7. UPON DEPARTURE**

**The room and bathroom should be cleaned before departure.** You should also take off all the bed sheets.

Upon departure the room is handed over to the manager.

In case of any damages the inhabitant is obliged to cover any resulting costs.